

Minutes
CBA BOARD MEETING
February 10, 2007
Vista Forge
Vista, California

The meeting was called to order at 11:14 AM by President Herb Upham

- I. **ATTENDANCE:** Board members present, Joe Kocias, Herb Upham, Lowell Chaput, John McLellan, Merle Bashoff, Pat Laughlin, Dave Vogel, Beet Martin, Eden Sanders Editor & approximately 10 members were present.
- II. **COMMENTS FROM MEMBERS:** Herb welcomed and thanked the Vista Forge for hosting the meeting. Dave Vogel welcomed the board to the Vista Forge.
- III. **APPROVAL OF THE AGENDA:** Approved as written.
- IV. **MINUTES:** The minutes were approved as written.
- V. **TREASURER'S REPORT:** Lowell went over the treasurer's report. We are beginning to generate income from dues and conference fees. Our total income is approximately \$2800. Exeter spring conference made approximately \$13,000.
- VI. **CORRESPONDENCE:** There were many written and verbal complaints about the Jan-Feb issue was not 3 hole punched. This will be taken care of. Beth brought up the delivery by the post office of the magazine. This is a continuing problem and we have no control over it. Herb received a letter from Claire Yellin on how we keep the cost of our conferences reasonable. Herb will invite her to our 2007 conference.
- VI. **COMMITTEE REPORTS:**
 - A. **MEMBERSHIP:** We have 1010 members. Merle brought up the membership application states we hold six meetings a year and we are only holding four. Any event can have a member meeting and give feed back to the board. Eden suggested that we keep statistics on how many ABANA members are also CBA members. Next year we will ask that question on our renewal application. We also need to redo our welcome to new members letter, making the web site the place to find out events. Merle will work on that with Pat.
 - B. **PUBLICATION:** The web site address will be printed on the bottom of each page of the magazine. Eden is looking into posting the magazine to the web site. We would need a member only area of the website. A discussion ensued on how to set this up. We need more information to make a decision.
 - C. **LIBRARY:** No report.
 - D. **GRANTS:** No report.
 - E. **EDUCATION:** No report.
 - F. **ELECTION COMMITTEE:** We have three people running and the ballots are ready to be mailed. We are short one member. At the next meeting we will set up an active chairman for the meeting.
 - G. **CONFERENCE 2007:** The demonstrator's contracts are coming in. Sergi our lead demonstrator had a head on collision and is in the hospital. Phil Johnson from Scotland will be his replacement. Whitney is doing a demonstration on the press. Jay Kidwell will also do public demonstrations. We will have a large public group along with docents as well as public demonstrators. There will be a schedule for the public and they will be allowed in on Friday and Saturday. Food vendors have been contacted and will provide the meals. Rex Long will do the auction and brings his own spotters along. Iron is the hat will be done as a Dutch auction. It will be interspersed with the auction. The tee shirt and hats have been sold and we are ready to order them. Hats have been purchased and can be altered to fit any event. We will also have key fobs. The conference advertising is working, we will be in AAA, Sunset Magazine and others. Many articles have been written and sent in. The Convention and Visitors' Bureau is sending out literature to all of

our members. We will have a tour of Fern Cottage that has 30 bedrooms. The galleries will be filled with items from the Metals Museum as well as members and production shops.

- H. Conference 2008: The Vista group has been having meetings and have come up with a preliminary budget. They have looked at conference rates and are going with the same rates as 2004. Meals will be included in the full conference rate. The theme may be by hammer and by hand as it is the favorite at the moment.
- I. FINANCE COMMITTEE: George is undergoing some medical treatment. The budget was discussed. Safety committee will be budgeted \$500 for safety questions. Eden requested that we raise the magazine budget to \$33,500. Administration budget is \$16,000 and will cover this year's expense. The current stipend is currently \$200 per month for the secretary, treasurer, editor and web master. Merle made the motion to raise the stipend to \$300 per month effective with the new fiscal year. It was so moved. We will increase the administration budget to \$22,000 to cover this increase. We will donate \$500 to the metals museum instead of \$1,000. They have completed their building. We will finalize the budget at the next meeting. We also want to have the books audited. Lowell will take care of it.
- J. SAFETY COMMITTEE: No report.

OLD BUSINESS

- A. Hammerfest: This is a reminder to event co-ordinators to make sure the planning, budget and event planning guidelines are covered. As of this date, no one has stepped forward to head this committee. If this event is going to take place a committee needs to be put in place to run it. Dave Vogel will take of this and have a chairperson, budget, and report at the April board meeting.
- B. Web Site Report: Whitney requested that we allow members to use the CBA logo as a link on their web sites. He also proposed allowing advertising on our site. This would be banner type ad limited to CBA members and products that are related to our membership. This would help defray the costs of the web site. The board has approved the concepts, but the board will have Whitney give us a budget and a more complete information at the next board meeting.
- C. Policies and Procedures: Changes to the policies and procedures are: All nominations for the board must be in to the election committee by October 31. All grants will be approved by the board... We reviewed the new manual and made other corrections. At the April board meeting we should have a complete clean copy. John will email us all a copy.
- D. Board Meeting Attendance: Keep in mind that when you accept a board position, you have made a commitment to attend the meetings. Excuses are available but we need to keep them to a minimum...

NEW BUSINESS

- A. Budget Planning fy 08 Budget: see finance committee report above.
- B. Education Locations: We are receiving many requests throughout the state for more CBA Workshop/Forge locations. We will work on trying to get more locations and help instructors set up a workshop. Herb will incorporate this into his president's message.
- C. Committee information for website: We are requesting that all committee chairs contact Herb with their members so it can be published on the website, and in the magazine.
- D. Board information for website: Eden would like to have a picture of each board member for the magazine. Please send a hi-resolution digital photo for this use.

The meeting was adjourned at 11:50 PM

Respectfully submitted, Pat

Pat Laughlin, Secretary