

CBA Board Meeting

October 3rd, 2009

Cazadero, CA

1. Attendance: 22 members
Laura Parker, Merle Bashor, Russell "MORT" Mortensen, Julie Henry, Reule Darling, Walt Evans, Lance Jensen, Joe Koches, Paul B Quyle, Eden Sanders, Josh Buhlert, Dennis Dusek, Anne Monroe, Greg Santa Ana, Kirk McNeil, Whitney Potter, Shelly Courmoyer, Loreley Hodkin, Daniel Hopper, Herb Upham, also attending: Paul Bouley and Briron Railey
2. Approval of minutes of 7/18/09
Motion to approve: Julie Henry, Seconded by Joe Koches
3. Treasurer's report Julie Henry
Julie H submitted a 4 page report
Motion to Approve and file for audit: Joe Koches, Seconded by Paul Quyle
Report to be filed for audit.

Committee Reports:

4. 2010 Spring Conference Joe Koches
Joe K handed out a 28 item list off Spring Conference tasks and assignments. (on file) He reported will need more help. Discussion included sign-ups of some of the "help needed" areas. The theme is to be "The California Masters". The public is to be invited on Wednesday. Suggested to have members bring portfolios to show representatives from Humbolt, Del Norte, and Mendocino county architects, builders, etc. The lead demonstrator is to be from Czech Republic. Lowell C. is to pursue Czech demonstrator.
5. 2011 Spring Conference Dave Vogel-absent
No report
6. Membership Merle Bashor
712 members
7. Publication/Web Eden Sanders/Paul Quyle
Eden S. reported past magazine issues to be scanned and available on CBA website, but needed help indexing.
Motion to continue process: Paul Quyle, Seconded by Joe Koches.
Passed unanimously
Once articles are on line, the archives are to be available to members only, using a password.
Motion to do same: Eden Sanders, Seconded by Merle Bashor.
Passed unanimously
8. Magazine Eden Sanders
No new information
9. Website Whitney Potter
Whitney P. reported online registration for Oktoberfest was ok, but still awkward for new memberships. Recommended using Pay Pal for future events. He thanked Eden S. for making the past Board of Directors meeting minutes available to be on the website.



10. Library Whitney Potter

Whitney P. reported receiving 1400 slides (on DVD) of Michael Bondi's work from Steven Bondi. The form folding pieces, demonstrated by Charles Newton Bran at the (date?) Spring Conference, are now in the library collection. It was suggested a "nice case" should be obtained for display. Also suggested and discussed was to reinstate the library budget.

From of 1995

Motion to reinstate library budget: Eden Sanders, Seconded by Julie Henry.
Passed unanimously

11. Archives Paul Quyle

See above item 7. Publication/Web

12. Grants Daniel Dole (absent)/Kirk McNeill

Kirk M reported CBA member, Nicholas Pester, would like to attend metal working/blacksmithing classes at The Crucible in Oakland for a fee of \$295. Motion to release \$295 to cover the scholarship budget for this fiscal year: Joe Koches, Seconded by Eden Sanders. Passed unanimously

13. Education Josh Buhlert, Anne Monroe, Dennis Dusek, Greg Santa Ana

Laura Parker introduced these 4, and welcomed all 5 new education co-chairs. Each co-chair has a section of the state (and outside of California) to represent. Josh B., Dennis D., and Anne M. are to represent Northern California. Greg S.A. is to represent Central California. Beth Holmberg is to represent Southern California. They will determine "where the lines are drawn". Greg S.A. will be point of contact for certificates.

14. Election Committee Merle Bashor

Merle B. encouraged all meeting attendees to recommend 1 fellow member to run for the CBA Board of Directors. It seems to be more difficult to find members interested in being on the Board. Two names mentioned to run for the four upcoming vacant positions are Mario Baggiolini and Shelly Cournoyer. Merle will continue to gather names to submit to Mort for the Spring election.

15. Finance Committee Georg O'Gorman

No report

16. Safety Committee Georg O'Gorman

No report

17. Old Business:

- Binder standardization – Create a master binder with updatable pagination and redistribute binders at October meeting. (Eden Sanders)
Eden S. reported she is still intent on continuing this project.
- Email voting process-general meeting 10-0-09 (need volunteers to change by-laws-both on the website and written material.
No one assigned to continue with this project.
- Revise/reduce Secretary duties and assign Board members to do minutes, meeting scheduling, (Eden Sanders)
Discussion revealed Mort should continue with BoD meeting minutes and meeting schedules. If other duties become too much of a challenge, Mort will seek help.
- Archives/"Kinks" Book -(Paul Quyle)

Paul Q and Eden Sanders reported that progress continues with no estimation of completion time

18. New business:

- CBA revenue sources (Eden Sanders & finance task group) 13 item handout.
Handout on file
 - \$50 vs. \$55 for family/business (Mort)
*Discussion clarified Family/Business membership should be \$55.
Membership forms and website to be updated to show same.*
- Use of archives on our Web Page (Paul. Q)
 - A. Mechanics of distribution
 - B. Recouping costs
 - C. Defining CBA's policy in regard to other ABANA Chapters.
- Foreign Demonstrators for Conferences and Education Workshops (Lowell Chaput)
Lowell C. to send report.
- Re: today's general meeting/ approval will require a volunteer to change the bylaws (regarding email voting) on the website and in printed material and send out addendum to all board members.
Volunteer still needed.
- Develop and approve a one page flier to be sent to all delinquent members that we need their renewal dues to enable CBA to continue publication of the magazine as scheduled. The estimated cost for this is approximately \$300. (This could be an insert in the next issue of the magazine.) (Merle Bashor)
Daniel Hopper had designed and produced a CBA promotional brochure. This is to be used as a tool to sell our organization. The sample was passed around for input. Laura P. suggested including a picture of a female. A couple other suggestions were to clarify and include the membership form. Motion to approve the printing of 5000 ea. brochures pending changes with Julie Henry's approval: Julie Henry, Seconded by Paul Quyle. Passed unanimously
- Discuss and consider a one time reduction of dues as an incentive for delinquent members to continue their membership. Perhaps a \$30 or \$35 payment that would cover them to the end of CBA's calendar fiscal year. (Merle Bashor)
Discussed briefly with no action

19. Correspondence

*Mort reported sending sympathy card to the family of Bob Nett
Eden Sanders submitted a copy of a letter to Allegra Print and Imaging regarding approval to use their printing services for our magazine.*

20. Comments and questions

- Regarding published minutes: We are undermining our 501(c)(3) status by not putting minutes on the website (as required by our By-Laws). It is a 501(c) (3) requirement that we adhere to our own By-Laws. Published minutes are the only way for the membership to know what decisions are made and discussed. Publishing the Board Minutes in the magazine ceased at the direction of the Board July 2006. (Read By-Laws). Discussion issues include timeliness AND appropriate benefit of publishing pre-approved minutes vs. approved minutes.

To my recollection, changes to the minutes have been very few and limited almost entirely to the insignificant (who), nothing significant (what). (Eden Sanders)

Discussion suggested the secretary to distribute BoD meeting minutes to board members after BoD meeting for review and resubmit corrected minutes approx two weeks before next BoD meeting. Once the minutes are approved at that next BoD meeting, then the minutes can go on the website.

- Discussion of cost over runs on archiving our newsletter archives. (Paul Q.)
Discussed with no action

- Clarification of the action of the Committee Chairman in authorizing the additional costs of creating individual CD's for each year. (Paul Q.)
 - A. Amount to be reimbursed to CBA as gift when billing is completed
 - B. Planned usage to create subject and technique index.
 - C. Board views on potential sales.

Briron Railey volunteered to update a membership list including the estimated 1500 names of past and present members with the possible use to send membership renewal forms. He will get the list to Merle Bashor.

*Paul Bouley, representing ABANA, handed out rev. 16-1 Oct 2009 of the ABANA Conference Support Program, and asked the BoD to consider additional support.
Discussed with no action*

Meeting adjourned at 2:25PM and members continued with Oktoberfest activities.

Russell "MORT" Mortensen Your CBA Secretary_____