

Agenda/Minutes

CBA Board Meeting

July 6 2016

Teleconference

Board members

1. Herb Upham *
2. John McLellan *
3. Dave Carroll
4. Shawn Lovell *
5. Tom Owens *
6. Anton Standteiner
7. Francis Leidinger *
8. Mike Mumford
9. Jack da Silva *
10. Mark Kochan *
11. Paul Boulay
12. Eric Chan

***Indicates present**

Guests:

Board members not attending:

Paul Boulay
Mike Mumford
Eric Chan
Anton Standteiner
Dave Carroll

AGENDA

1. Attendance – Herb Upham
 - a. Roll: Board Members (7) Guests (0)
2. Approval of Agenda – Herb Upham
Approved ...
3. Approval of Minutes – Herb Upham
 - a. Approved by e-mail May 13, 2016 and posted on calsmith.org web site

4. Treasurer's Report – Tom Owens

Treasurer's Report 6-30-2016

1. This first quarter typical of most years. We had \$63,620.86 in revenue and \$81,292.64 in expenditures which resulted in a net loss of -\$17,671.78. Revenue was largely from dues and the deposits from Conference. Overall Balance sheet shows we have \$92,261.14 in assets.
2. I have tallied the Spring Conference had revenue of \$79,891.00 and expenditures of \$56,538.91. This results in a profit of \$23,346.09. An exceptionally great job by our Conference committee and Chair, Joe Koches.

Thomas J. Owens

Treasurer

Committee Reports:

1. Spring Conference 2016 – Joe Koches Wrap-up
No report
2. O'Fest 2016 ... Dennis / Mark K.
Planning demonstrators, Bomdi and Dusek ... have contracts: Andy Donner for Ed, Pat Quin is main demonstrator, Wants to set-up additional Ed tent, will talk to Dave N.

Oktoberfest:

Main demonstrator Patrick Quinn and his assistant have been picked and have contracts. Budget draft made.

Also Education area demonstrator Andrew Dohner has been picked and has a contract. Basic budget made. Education and Andrew can work to have enough tooling for this site.

3. Spring Conference 2017
ACTION: needs budget Tom to work with Dave Carrol to refine budget to be e-mailed prior to April meeting ... Started Tom to call after ABANA

4. Spring Conference 2018 – Dennis Dusek

Placerville 2018

All demonstrators have been selected and have contracts.

Foundation of the main contest have been established. Important goal here is to have all information/rules about the contest ready before Dave's Vista conference so we can start advertise right after to gain excitement. The contest area will need to be a heavily tooled with metal tables,

oxygen/propane torches, sheet metal forming tools coal and propane forges ect.... I will be working on a full tool list as the contest comes together.

Basic layout of demo area and site are done and have a goal to have my Fire Marshal/Safety meetings well under way by Oktoberfest.

I have a trailer BBQ under construction for the banquet dinner.

5. Membership – Currently CBA has 795 members and 334 that have not renewed yet
6. Magazine Editor - Mike Mumford

Editor Inputs for CBA July 2016 board meeting
3 July 2016

1. **General:** Things are close to ready for the next edition. I will be on a trip until 21 July (see some of you at ABANA!), so will need your inputs on the usual schedule.

As an FYI - the ABANA conference is so close to the Sept magazine deadline that I don't expect to have pictures in hand, in time. Probably something in the Nov-Dec edition. What I hope to do is have some pictures and features about CBA members doing stuff at ABANA. I don't want to duplicate the coverage that Anvil's Ring should do.

2. **Operations:** We had the problem with the print error for the July-Aug edition. I expect to have that corrected for the catch-up edition. I have asked the printer to work on his Quality Assurance processes.

The major update to the website is the Store page. Julia has been working on it, but between Tom and us, we decided to place it on hold until after the ABANA conference.

3. **Articles:** As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

For September-October, I'm planning a few pages of "wisdomoids" (a newly coined word, similar to "factoids") of snippets of info from the demonstrators at Spring Conference.

4. **Statistics:** The May-June edition printed 758 copies. We averaged 895 print copies over the 2015-2016 FY.

5. **Article reprints:** We have had 5 articles reprinted thus far in 2016 in other newsletters.

6. **Magazine Content**

6a. Instructor **articles**

Need to stay on top of this. I have several in various stages of completion. These include Jessy Wilson, Ken Kuhn, and Kevin Lauritsen.

6b. My **challenge to the board continues: help me find articles!**

This doesn't mean you have to write: help me find writers/articles
Please respond with a tip for "I thought everybody already knew this."

Do you know of a special demo, event, etc: let me know so that I can make arrangements to cover it.

Respectfully Submitted,
Mike Mumford
Editor, California Blacksmith Magazine

7. Web Site Update:

For the CBA website, the next step is the store. The web page is in draft form; there are a number of details about payment processing to be worked out. Probably after Abana

Mike

8. Library – Alan Drew

No report

9. Grants – Dennis Dusek & Kirk McNeil

I have received two letters for Grant funding.

First one is out of Orange County for \$2000 . I am working with Dave Carrol to see if this person would be a good fit to do a slide show/demo at his conference. We will know more closer to Oktoberfest where this stands.

Number two is out of Redding for \$1500. This person would like to go to the little giant rebuilding class in Nebraska. So I would like some feedback from the board on some ideas how to present this request. I believe this workshop in Nebraska would be very helpful on rebuilding mechanical hammers because many people and groups use them. Now what I am struggling with is if we grant \$1500 I believe there needs to be a magazine piece plus a workshop. I don't know where a workshop would held to benefit CBA. I talked to Mark Kochan about this and he does not want to get involved with a workshop on mechanical hammers. So any ideas or feedback would be nice.

10. Education – Mark Kochan

CBA Education Committee Agenda

Committee Members

Mark Kochan, Chairman

Dave Carroll, Vista Forge - South

Jessy Wilson, Placerville, Gold Bug Mine - Middle

Brett Moten, Reno, Infinity Forge - North

Education:

Instructor Logbook Production, in work. Rewriting the forward.

Scheduled distribution date: TBD - (Oktoberfest)

2016
Oktoberfest, Sept/October Education Tent Andrew Donner
Weaverville, October High Relief Chasing Heather McLarty

2017
Weaverville, Instructors Training - March
Vista Forge, CBA Spring Conference - April

Demonstrators: Usually the Conference Chair makes these arrangements.
Mike Bondi and Dennis Dusek have stepped up to help select demonstrators and write contracts.

Equipment: Tools: Inventory 2016 Donations: We are currently looking for equipment donations.

Trailer Location Person in Charge
7X14' cargo trailer, electric brakes \$6375.56 cost

Salt Lake City
ABANA 2016 Conference: Equipment loan July 11th Mark Aspery
John Barron will transport trailer to Salt Lake and back.
Loomis McLellen/Kochan
Oktoberfest Kochan/

Equipment Goals:

- Enlist several CBA members to act as Equipment Representatives.
- Write a document outlining equipment towing requirements.
- Develop a safety checklist.
- Set-up a procedure for reimbursement for mileage and any incidental expenses.
- Approve a procedure for efficient transport and storage.

Education Equipment - ER Maintenance Crew:
Mark Kochan - Coloma,
Dan Perkins - Auburn
John McLellen - Loomis

If you have an upcoming event make sure it is on the website calendar.

From Dennis:

John Mc Lellan requested a basic budget to have a Jim Austin axe forging workshop at his shop. John has the break down of numbers. No dates have been discussed. I would give plenty of time to advertise . Basically to run this class would cost \$5000. Most workshops seem to fall close to this number.

11. Election Committee – John McLellan Paul Boulay
No report

12. Safety Committee - Georg O'Gorman, Jack da Silva
No formal report... trying to compare different fuels and lung safety ...

13. Policies and Procedures - John McLellan
No new

Old Business:

None, all cleared off

New Business:

1, E-mail only membership ... **Approved at standard Cost Herb /Mike to refine process**

Correspondence:

Bereavement card for Merle Bashor

Comments and questions:

None ...

Adjourned: 7:50

						2016 Spring Conference	TOTAL	
					Ordinary Income/Expense			
					Income			
					4000 · Dues	862.32	862.32	
					4100 · Conf income			
					4101 · Registration	59,115.92	59,115.92	
					4103 · Iron in hat	1,412.00	1,412.00	
					4104 · Auction	13,488.41	13,488.41	
					4105 · Refund	-1,342.01	-1,342.01	
					4106 · Merchandise Sales	5,566.36	5,566.36	
					4110 · Misc conf revenue	788.00	788.00	
					Total 4100 · Conf income	79,028.68	79,028.68	
					Total Income	79,891.00	79,891.00	
					Gross Profit	79,891.00	79,891.00	
					Expense			
					5050 · Web Expenses	5.98	5.98	
					5100 · Conf expense			
					5101 · Site/setup	9,828.50	9,828.50	
					5102 · Demos	23,850.60	23,850.60	
					5103 · Lodging	9,561.95	9,561.95	

					5104 · Sales exp	3,135.25		3,135.25	
					5107 · Supplies	2,585.49		2,585.49	
					5108 · Misc conf exp	7,377.14		7,377.14	
					5109 · Adv.to conf. mgr.	200.00		200.00	
					Total 5100 · Conf expense	56,538.93		56,538.93	
					Total Expense	56,544.91		56,544.91	
					Net Ordinary Income	23,346.09		23,346.09	
					Net Income	23,346.09		23,346.09	

2016 – 2017 Q1 P&L

	<u>Apr - Jun 16</u>
Ordinary Income/Expense	
Income	
4000 · Dues	3,756.07
4100 · Conf income	
4101 · Registration	39,765.47
4103 · Iron in hat	1,412.00
4104 · Auction	13,488.41
4105 · Refund	-1,342.01
4106 · Merchandise Sales	5,092.00
4110 · Misc conf revenue	<u>408.00</u>
Total 4100 · Conf income	58,823.87
4200 · Event income	
4201 · Evt registration	<u>1,036.70</u>
Total 4200 · Event income	1,036.70
4299 · Bank interest	<u>4.22</u>
Total Income	<u>63,620.86</u>
Gross Profit	63,620.86
Expense	
5650 · Promotions	3,000.00
5000 · Magazine	
5001 · Magazine office	4,960.00
5003 · Magazine postage	188.98
5004 · Printing	4,500.55

5005 · Magazine Editor	900.00
Total 5000 · Magazine	10,549.53
5050 · Web Expenses	1,404.66
5100 · Conf expense	
5101 · Site/setup	8,278.50
5102 · Demos	23,850.60
5103 · Lodging	9,561.95
5107 · Supplies	2,535.51
5108 · Misc conf exp	3,764.71
5109 · Adv.to conf. mgr.	200.00
Total 5100 · Conf expense	48,191.27
5300 · Ed/Training	
5305 · Misc. Ed. Expense	7,104.20
5303 · Instructor training	540.84
Total 5300 · Ed/Training	7,645.04
5400 · Scholarships and Grants	
5405 · Grants	2,975.00
Total 5400 · Scholarships and Grants	2,975.00
6000 · Admin	
6015 · Secretary's Expense	106.14
6012 · Board meetings/travel	1,173.30
6016 · Postage	-21.00
6018 · Officer Stipend	1,800.00
6030 · Bank charges	91.85
6040 · CC Discount Fees	944.78
6050 · Lease, CC Machine	230.07
6065 · Contributions/Donations	500.00
Total 6000 · Admin	4,825.14
6100 · Ins	
6114 · Liability insurance	2,702.00
Total 6100 · Ins	2,702.00
Total Expense	81,292.64
Net Ordinary Income	-17,671.78
Net Income	-17,671.78

Q1 Balance Sheet

Jun 30, 16

ASSETS

Current Assets

Checking/Savings	
1170 · Edward Jones Asset Acct.	50,210.17
1000 · Checking	
New Merchant Acct.	2,900.92
1005 · Main Checking 2865	15,104.59
1035 · Library Acct 8622	262.24
1050 · Sect. Acct 6404	3,006.88
1000 · Checking - Other	<u>1,464.45</u>
Total 1000 · Checking	22,739.08
1100 · Savings	
1106 · Toomey Memorial	7,013.88
1115 · Bedayn Thomson	4,645.63
1105 · Savings 0334	<u>7,652.38</u>
Total 1100 · Savings	<u>19,311.89</u>
Total Checking/Savings	<u>92,261.14</u>
Total Current Assets	<u>92,261.14</u>
TOTAL ASSETS	<u><u>92,261.14</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>-20.80</u>
Total Accounts Payable	<u>-20.80</u>
Total Current Liabilities	<u>-20.80</u>
Total Liabilities	-20.80
Equity	
3000 · Opening Bal Equity	8,487.23
3100 · Funds	
3120 · Grant Fund	41,736.80
3160 · Memorial, Toomey	6,500.00
3180 · Bedayn Thomson Grant Fund	500.00
3200 · Operating Budget	<u>71,250.00</u>
Total 3100 · Funds	119,986.80
	-
3300 · Allocated Funds	112,986.80
3900 · Funds Balance	93,902.38
Net Income	<u>-17,107.67</u>
Total Equity	<u>92,281.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>92,261.14</u></u>