

Agenda/Minutes
CBA Board
Placerville SC 4/12/2018

Board members

1. Herb Upham
2. Beth Holmberg
3. Dave Carroll
4. Shawn Lovell *
5. Tom Owens
6. Francis Leidinger
8. Mike Mumford
9. Celeste Flores *
10. Mark Kochan
11. Paul Boulay
12. Miguel de Los Rios
13. Dan Perkins

***Indicates absent**

Guests:

Board members not attending:

AGENDA

1. Attendance – Herb Upham
 - a. Roll: Board Members () Guests
2. Approval of Agenda – Herb Upham
Approved ...
3. Approval of Minutes – Herb Upham
 - a. Approved by e-mail 1/24/2018 by e-mail and posted on calsmith.org web site
4. President's Report

Spring Conference 1/12/2018
Presidents Report

Gas Forges: I have been focused on completing CBAs equipment building needs for the upcoming years.

I have designed, built and completed three new gas forges. Each comes with a kit that has a container with instructions for use, a propane lighter and parts.

We will get to test this new forge design out at this conference to discover more about what works for us. I am very happy with the resulting design for our group. It is designed for safety, to be assembled and inspected for each event. Then disassembled, packed up, and transported, stored and reassembled for the next event. It was planned around the safety committee's requirements for a forge without Kao-wool. All hard facing material is very heavy and takes longer to heat up, but it will reach high heat levels that are at times needed. It has been tested at 2350 degrees for prolonged periods. This conference will be a true test of their functionality and usefulness.

Storage Container: With all the equipment we have built over the past few years, coke forges (11) Gas forges (3) tongs (over 80 pairs), punches, drifts, chisels, (a dozen or so of each) bottom tools (a bunch) and new McLellen 175 lb. anvils (10 planned) we have a need to be selective as to what we take to each event to avoid an overloaded trailer. We have reached and I believe exceeded our ability to transport all that we have acquired in one trailer. Upgrading to a larger trailer could be a solution although we have few members with vehicles and experience for transporting heavier trailers. I have discussed storage options with Education (Perkins) and Equipment (McLellen) and John has room and is willing to let CBA keep a shipping container at his shop. Cost estimate: About \$2500.00 delivered. I believe we should look into availability and eventual purchase, accept John's offer and agree on a small stipend for the space. Discuss.

Library: Jesse Jensen has decided to move on from the CBA Library. John McLellen has agreed to allow CBA to store our library at his location if another is not available. Books cannot be kept in a storage container, as they require controlled temperature and humidity to protect them. Discuss. Looking for Loomis area Librarian

Frank Turley Donation: It has been suggested by Mike Bondi that we donate the proceeds from one of the Cristoff Sculptures to a fund for Franks financial needs. I think this is a good idea and should be considered. Discuss ... **At least \$2000 to go to Frank unamous decision by the board**

Recognition Certificates: We have been asked on occasion to recognize certain individuals for their contribution to the craft and to our organization. I think this is a good idea and should be considered. Discuss. **Mountain Forge recognition Approved unanimous Paul moved Tom 2nd**

Grill Reprints: I have asked Mike Mumford to include some reprints in the magazine from past ABANA articles that our members and others have written that help with the Level II & III Grill projects. If we like this idea we can put together a list and include one per issue as space allows. **Discuss ... no high quality images and Mike prefers new material to publish ...**

John McLellan named chair of Equipment Committee

5. Treasurer's Report – Tom Owens

Treasurer's Report 3-31-2018

1. To summarize the cash flow for the end of the fiscal year we received \$182,228.27 in income from dues and event income and had \$149,569.41 in total expenses. We showed a Profit for the year of \$32,658.86. Our last quarter was good, our membership program has bolstered our numbers. I will defer to Herb to verify the

actual numbers but I have 788 renewals already for the year. Fourth Quarter Income was \$74,471.75 and expenses were \$31,540.14.

2. I have increased this fiscal year 2018-2019 budget based on numbers from last FY. I've added the cost of the anvil purchase. Are we to consider a storage container or another trailer?
3. Unrealized gains for the Asset Mgmt Acct. is around \$5,345.62. The Account sits at \$55,345.62 as of the beginning of this FY.
4. I don't want to sound alarmist again but we have not had the revenues we have seen in the past from conferences. We just need to watch out flows.
5. I will update accounts as necessary at the meeting.

Thomas J. Owens
Treasurer

2018-2019 budget **Motion Dan P moved Dave C 2nd approved**

Committee Reports:

1. Spring Conference 2018 April 12-14 – Dennis Dusek

Placerville Spring to 2018 Report. Thursday 319-60 comp = 259

2. 2019 Spring Conference

Dan Perkins, dates and demonstrators, waiting for 2018 to complete

3. Membership – Currently CBA has 802 members 290, 2017 members have not renewed
Review possibility of 2 (+) year membership pros/cons capability

4. Magazine Editor - Mike Mumford

Editor Inputs for CBA Spring 2018 board meeting

6 April 2018

1. **Magazine:** The 2018-2018 Calendar should be mailed prior to the board meeting.

Work is in process on the May-June magazine -- we had some hiccups due to health issues in staff and family. We expect to complete it on schedule.

Our backlog of articles is getting a bit short, so any help locating articles (especially how-to articles) will be appreciated.

We have been notified that postal rates are scheduled to increase significantly, both this year and continuing for the next several years.

2. **Website:** There have been a lot of routine website updates and postings.

Updates to the website have been put on hold, including the Store page and the responsive-design work. We decided to hold up on the responsive design in order to research and explore the concept more.

Photos through Oktoberfest have been posted on the home page. Soon we will change the home page rotating display, start showing 2018 events.

3. **Articles:** As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

4. **Statistics:** The Mar-April edition totaled 1,164 copies, covering both the first mailing and the catchup mailing. This number was inflated a little bit because we printed some extras for the Buenos Aires trip. Throughout the 2017-2018 fiscal year, we averaged 963 copies per print run.

5. **Article reprints:** We've been reprinted 4 times so far in 2018.

6. **Magazine Content**

6a. **Grant articles.** I've been in contact with Justin Bueonoma, but nothing finalized.

6b. **Instructor articles**

I think I'm behind on this. Particularly for the instructor certificates that were given out at Vista.

6c. **My challenge to the board continues: help me find articles!**

This doesn't mean you have to write: help me find writers/articles

The call for "Someplace Special" gets sporadic response. Please encourage folks to submit pictures for this feature.

Do you know of a special demo, event, etc? Let me know so that I can make arrangements to have it covered.

Respectfully Submitted,
Mike Mumford
Editor, California Blacksmith Magazine

5. Web Site Update:

Included in Editor's report

6. Library – Jesse Jensen

New librarian needed as in Mark's report

7. Grants – Beth Holmberg **None pending**

8. Education – Dan Perkins

Steve Taylor central CA ed chair, Austin workshop, tool making WS, Weaverville Instructor training, don't hear much from Vista ...still lots of anti CBA noise ... +discussion

9. Election Committee – John McLellan / Paul Boulay

Board Members whose terms are up:

Jack Da Silva

Eric Chang

John McLellan

New board memebers

Beth Holmberg

Celeste Flores

Miguel de los Rios

10. Safety Committee - Georg O'Gorman, Jack da Silva

No report

...

11. Policies and Procedures - John McLellan No new

Old Business:

None

New Business:

2020 Ferndale maybe for conference, "teaching artists" possible theme

O'fest crew etc ... kitchen ... Koches talking about Toby's Hammer to Fritz's ... etc

Mike moves current slate of officers be renewed Tom 2nd Approved 1 opposed

Correspondence:

None other than routine e-mail and mail

Comments and questions:

None ...

Adjourned: 2:22

4th quarter P&L FY2017-2018

Jan - Mar

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Ordinary Income/Expense

Income		
	4000 · Dues	58,209.75
	4100 · Conf income	
	4101 · Registration	<u>16,262.00</u>
	Total 4100 · Conf income	<u>16,262.00</u>
Total Income		<u>74,471.75</u>
Gross Profit		74,471.75
Expense		
	5000 · Magazine	
	5001 · Magazine office	3,360.00
	5004 · Printing	3,314.27
	5005 · Magazine Editor	<u>900.00</u>
	Total 5000 · Magazine	7,574.27
	5050 · Web Expenses	915.00
	5100 · Conf expense	
	5101 · Site/setup	9,693.04
	5104 · Sales exp	1,467.56
	5108 · Misc conf exp	<u>377.89</u>
	Total 5100 · Conf expense	11,538.49
	5300 · Ed/Training	
	5303 · Instructor training	300.00
	5304 · Workshop materials	1,459.33
	5305 · Misc. Ed. Expense	2,289.01
	5307 · Committee Stipend	<u>900.00</u>
	Total 5300 · Ed/Training	4,948.34
	5400 · Scholarships and Grants	
	5405 · Grants	<u>2,000.00</u>
	Total 5400 · Scholarships and Grants	2,000.00
	6000 · Admin	
	6016 · Postage	119.25
	6018 · Officer Stipend	1,800.00
	6030 · Bank charges	44.85
	6040 · CC Discount Fees	2,523.43
	6050 · Lease, CC Machine	<u>76.51</u>
	Total 6000 · Admin	<u>4,564.04</u>
Total Expense		<u>31,540.14</u>
Net Ordinary Income		<u>42,931.61</u>
Net Income		<u><u>42,931.61</u></u>

	Apr '17 - Mar 18
Ordinary Income/Expense	
Income	
4000 · Dues	88,541.27
4100 · Conf income	
4101 · Registration	50,147.85
4104 · Auction	3,795.00
4105 · Refund	-320.00
Total 4100 · Conf income	<u>53,622.85</u>
4200 · Event income	
4201 · Evt registration	26,780.00
4204 · Evt Iron in hat	1,215.00
4205 · Misc evt revenue	901.00
4207 · Evt Auction	6,825.00
4210 · Anvil Sales	215.00
Total 4200 · Event income	<u>35,936.00</u>
4299 · Bank interest	2.82
4300 · Miscellaneous income	
4302 · Grants	-1,000.00
4300 · Miscellaneous income - Other	5,100.33
Total 4300 · Miscellaneous income	<u>4,100.33</u>
49900 · Uncategorized Income	25.00
Total Income	<u>182,228.27</u>
Gross Profit	182,228.27
Expense	
5000 · Magazine	
5001 · Magazine office	15,760.00
5003 · Magazine postage	173.66
5004 · Printing	18,047.58
5005 · Magazine Editor	3,600.00
Total 5000 · Magazine	<u>37,581.24</u>
5050 · Web Expenses	3,627.30
5100 · Conf expense	
5101 · Site/setup	9,693.04
5102 · Demos	9,766.97
5104 · Sales exp	3,576.26
5106 · Food exp	9,444.00
5108 · Misc conf exp	2,655.27
Total 5100 · Conf expense	<u>35,135.54</u>

P&L
2017=2018

5200 · Event expense	
5201 · Evt site/setup	9,760.22
5202 · Evt demos	5,334.15
5206 · Evt food	11,199.27
5207 · Evt supplies	2,323.12
Total 5200 · Event expense	<u>28,616.76</u>
5300 · Ed/Training	
5303 · Instructor training	300.00
5304 · Workshop materials	2,558.60
5305 · Misc. Ed. Expense	2,805.17
5307 · Committee Stipend	3,600.00
Total 5300 · Ed/Training	<u>9,263.77</u>
5400 · Scholarships and Grants	
5405 · Grants	2,000.00
Total 5400 · Scholarships and Grants	<u>2,000.00</u>
6000 · Admin	
6010 · Bookkeeping Expense	160.74
6011 · Tax Preparation	622.46
6012 · Board meetings/travel	605.32
6014 · Office expense	25.32
6015 · Secretary's Expense	12,391.88
6016 · Postage	206.66
6018 · Officer Stipend	7,200.00
6020 · Taxes & fees	60.00
6030 · Bank charges	-155.16
6040 · CC Discount Fees	5,756.91
6050 · Lease, CC Machine	794.40
6060 · Membership	1,404.00
6070 · Processing Fees	928.21
Total 6000 · Admin	<u>30,000.74</u>
6100 · Ins	2,702.00
69800 · Uncategorized Expenses	642.06
Total Expense	<u>149,569.41</u>
Net Ordinary Income	<u>32,658.86</u>
Net Income	<u><u>32,658.86</u></u>

Proposed 2018-2019 budget

	Annual Budget
Ordinary Income/Expense	
Income	
4000 · Dues	89,000.00
4100 · Conf income	
4101 · Registration	40,200.00
4104 · Auction	14,000.00
4105 · Refund	-320.00
Total 4100 · Conf income	53,880.00
4200 · Event income	
4201 · Evt registration	26,780.00
4204 · Evt Iron in hat	1,215.00
4205 · Misc evt revenue	901.00
4207 · Evt Auction	6,825.00
4210 · Anvil Sales	215.00
Total 4200 · Event income	35,936.00
4299 · Bank interest	2.82
4300 · Miscellaneous income	
4302 · Grants	8,000.00
4300 · Miscellaneous income - Other	5,100.00
Total 4300 · Miscellaneous income	13,100.00
49900 · Uncategorized Income	25.00
Total Income	191,943.82
Gross Profit	191,943.82
Expense	
5000 · Magazine	
5001 · Magazine office	15,800.00
5003 · Magazine postage	200.00
5004 · Printing	19,000.00
5005 · Magazine Editor	3,600.00
Total 5000 · Magazine	38,600.00
5050 · Web Expenses	5,000.00
5100 · Conf expense	
5101 · Site/setup	9,700.00
5102 · Demos	10,000.00
5104 · Sales exp	3,000.00
5106 · Food exp	8,000.00

5108 · Misc conf exp	3,000.00
Total 5100 · Conf expense	<u>33,700.00</u>
5200 · Event expense	
5201 · Evt site/setup	10,000.00
5202 · Evt demos	6,000.00
5206 · Evt food	12,000.00
5207 · Evt supplies	<u>2,500.00</u>
Total 5200 · Event expense	30,500.00
5300 · Ed/Training	
5303 · Instructor training	300.00
5304 · Workshop materials	2,558.60
5305 · Misc. Ed. Expense	2,805.17
5307 · Committee Stipend	<u>3,600.00</u>
Total 5300 · Ed/Training	9,263.77
5400 · Scholarships and Grants	
5405 · Grants	<u>8,000.00</u>
Total 5400 · Scholarships and Grants	8,000.00
5700 · Anvil Purchases	10,000.00
6000 · Admin	
6010 · Bookkeeping Expense	160.74
6011 · Tax Preparation	622.46
6012 · Board meetings/travel	605.32
6014 · Office expense	25.32
6015 · Secretary's Expense	12,391.88
6016 · Postage	206.66
6018 · Officer Stipend	7,200.00
6020 · Taxes & fees	60.00
6030 · Bank charges	0.00
6040 · CC Discount Fees	5,756.91
6050 · Lease, CC Machine	794.40
6060 · Membership	1,404.00
6070 · Processing Fees	<u>928.21</u>
Total 6000 · Admin	30,155.90
6100 · Ins	2,702.00
69800 · Uncategorized Expenses	<u>642.06</u>
Total Expense	<u>168,563.73</u>
Net Ordinary Income	<u>23,380.09</u>
Net Income	<u><u>23,380.09</u></u>